

Town of Holland  
Selectboard Meeting Minutes  
Town Office  
April 1, 2025

**Present:** Select board Members: Trevor Gray, Dave Jacobs  
Town Clerk/Treasurer: Diane Judd  
Road Foreman: Adam Provost

Others: School board Members: Gina Miller, Chair, John Castle

Elaine Collins (Superintendent) Planning Commission Chair - Jim Davis, Kenric Gonyaw, Karla Braunesreither, Ed Brady  
(GM, JC, EC, KG did not attend the remainder of the Select Board Meeting)

**1. Meeting was called to order at 6:30 by Trevor**

**2. Met with School Board at School** – John stated that he appreciates the openness of the Select Board and wants to be sure the Select Board is up to speed on the building before the transfer. He offered to assist with grant writing going forward. Those present walked through the building and around the grounds. Kenric spoke about the heating system and building maintenance. A discussion was had regarding what the School Board should address with the building and grounds fund. It was agreed that the old septic pipes at the back of the school should be replaced. Ceiling tiles could also be replaced. John also suggested maybe some tables and chairs could be purchased. Kenric said there needs to be an inventory done of the existing tables and chairs. The joint meeting ended at 7:46.

Trevor called the meeting back to order at 7:53 at the office

**3. Minutes** – from 02/06/2025 were approved. Dave/Trevor AIF

**4. Adoptions/Amendments to Agenda** - none

**5. New Business:**

**A. Road Foreman Report** – Bob Camber chose to step down as Road Foreman. Thank you, Bob, for agreeing to step in until Adam was ready! Adam was offered the position and accepted. These actions took place in meetings with the road crew, not as part of this meeting. Adam said they are fixing culverts as needed. Started hauling winter sand. The backhoe had a break issue but is repaired now. The shop air compressor was inspected on behalf of our insurance company and was found lacking. They recommend replacing it as it will not pass inspection next year. Adam has started shopping around. Trevor asked Adam to do a shop inventory just to know what we have there. It would also be good for insurance purposes. Adam said Truck 21 had a DEF cannister blow apart – part was ordered and the truck will be fixed at Derby Tire. Diane said we need GPS coordinates and pictures of the five FEMA sites from last July. Adam will take care of it.

**B. Approve Bid from OPH for Planning Commission** – Trevor moved to approve the bid, 2<sup>nd</sup> by Dave. AIF. Diane will contact OPH to let them know.

**6. Public Comment** – Karla said the Holland Center (HCC) is very flexible as to where stuff gets stored within the school. The HCC has not made plans beyond June 30 as it was not known what might happen with the school building. Trevor stated that the HCC is very important to our community and will have a home within the building. Karla suggested that the Board be updated regularly as to what is planned. It was decided that a monthly update at a board meeting would work. Currently, the HCC has Yoga on Saturdays, The Valley Road Book Club which starts soon, the Holland Free Library which is open every Wednesday from 10-2. A community meal is planned for May 31

Jim Davis as PC Chair – He updated the Board that the PC has met and is figuring out how to move forward with regards to the garage. Dave is on the committee and will report back to the Select Board. Jim has contacted Horizons Engineering who can do a Site Assessment with a wetland delineation for \$1,800, test pits for \$4,000-\$6,000 and a Phase 1 Environmental Assessment for \$2,400. Jim will get a written proposal for the next board meeting. Jim was told they could have it completed by the end of July. He will also looking into possible grant funding. This could be paid for from the Garage Reserve Fund.

**7. Unfinished Business:**

**A. Review Personnel Policy** – Passed over as the full Board was not in attendance.

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**8. Town Clerk/Treasurer Update** – Diane gave the Board facility use information from VLCT to review. We will need to come up with building use agreements for July 1. Patrick Hurley from Lake Memphremagog Watershed had reached out to see if Holland could help with grant funds for the proposed large culvert on Valley Road. Morgan has pledged \$5,000. Dave had told Patrick Holland could do up to what Morgan had agreed to. This would only be in the event the grant was received.

**9. Select Board Updates** – none

**10. Executive Session** none

**11. Review of bills and signing orders –**

Highway:

Payroll 03/25/2025	\$3,512.95
Payroll 04/01/2025	\$2,174.63
Payroll Tax 03/28/2025	\$2,750.26
Invoices 04/01/2025	\$2,394.54

General:

Payroll 03/25/2025	\$749.58
Payroll 04/01/2025	\$616.60
Payroll Tax 03/28/2025	\$1,031.17
Invoices 04/01/2025	\$5,279.81

**12. Adjourned at 8:50**

Meeting Schedule: April 14

DRAFT